



**Written Statement of Unauthorized Debit (ACH)**

**1. Account / Transaction Information:**

Today's Date: \_\_\_\_\_

Member's Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Amount of Debit: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Date of Debit: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Party Debiting the Account: \_\_\_\_\_

**2. Statement:**

I (the undersigned) hereby attest that (i) I have reviewed the circumstances of the above electronic (ACH) debit to my account, (ii) the debit was not authorized, and (iii) the following, to the best of my ability to identify, is the reason for that conclusion:

\_\_\_\_\_ I did not authorize the party listed above to debit my account. (only for PPD, WEB, TEL)

\_\_\_\_\_ I revoked the authorization I had given to the party to debit my account before the debit was initiated. (only for PPD, WEB, TEL)

\_\_\_\_\_ My account was debited before the date I authorized. (only for PPD, WEB, TEL)

\_\_\_\_\_ My account was debited for an amount different than I authorized.

\_\_\_\_\_ My check was improperly processed electronically.

\_\_\_\_\_ Other (must specify) \_\_\_\_\_

**3. Signature:**

I am an authorized signer, or otherwise have authority to act, on the account identified in this statement. I attest that the debit above was not originated with fraudulent intent by me or any person acting in concert with me. I also understand that there is a \$30 processing fee.

I have read this statement in its entirety and attest that the information provided on this statement is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*For Credit Union Use Only\*\*\*  
Account Number: \_\_\_\_\_  
 Written Request: Date Received: \_\_\_\_\_  
 Mail Request: Date Mailed: \_\_\_\_\_ Date Received Back: \_\_\_\_\_  
Employee who completed form: \_\_\_\_\_  \$30 Fee Charged